

Agenda
Regular Meeting of the Board of Trustees
Sugar Grove Public Library District
Thursday, August 28, 2014
6:00 p.m.
125 Municipal Drive, Sugar Grove, Illinois

1. Call to Order/Roll Call and Introduction of Trustees
2. Public Comment – copies of written comments may be given to the Board's Secretary for inclusion in the Library's public records*
3. Pledge of Allegiance
4. President's Report
5. Secretary's report and approval of the Minutes of July 24, 2014 Regular Board Meeting
6. Correspondence
 - a. Trustee application letter
 - b. Director resignation letter
 - c. MAGIC Board President resignation letter
 - d. Local Public Library Tops Amazon (for now), WSJ article submitted by a patron
 - e. Commercial Assessment Complaint
7. Treasurer's review of July 2014 Financial Reports
8. Approval of the July 2014 Check Register – Action
9. Library Report
10. Board Representative Reports
 - a. Budget and Finance – end of FY, audit progress
 - b. Building – window, carpet, floor, and upholstery cleaning, roof repairs
 - c. Grounds – tree and bush trimming, monument sign
 - d. Long Range Planning
 - e. Personnel – staffing changes, evaluations
 - f. Policy
 - g. Technology – public PC and print management, Server 03
 - h. Special
 - Community Relations
 - Director Search
11. Friends Report
12. UNFINISHED BUSINESS
 - a. Building Bonds Refunding – update
 - b. Trustee vacancy
 - c. Annual Financial Audit – update and recommendations
13. NEW BUSINESS
 - a. Rename Illinois Funds Bank Accounts
 - b. Bank Signers
 - c. Library Credit Card
 - d. Five year Financial Plan
 - e. FY 2014-2015 Budget and Appropriation Ordinance
 - f. Resolution to Determine Estimate of Funds Needed
 - g. Certified Estimate of Revenue by Source
 - h. FOIA Officer(s)
 - i. 3M Contract Renewal
 - j. Director Search Process
14. Executive Session
 - a. Appointment, employment, compensation, discipline, performance, or dismissal of a specific employee(s)
15. Agenda items for September 25, 2014 Board of Trustees Meeting
16. Adjournment

***SUGAR GROVE PUBLIC LIBRARY DISTRICT PUBLIC COMMENT POLICY**

The purpose of this policy is to ensure that interested parties representing various points of view are allowed time to present their views while permitting the Board to conduct their meeting in an efficient and effective manner. The Board will include an agenda item for public comment at each of its regular meetings. Persons wishing to make a public comment must be in attendance at the meeting and shall:

- Speak only when recognized by the President of the Board or person conducting the meeting.
- Rise and state their name
- Limit their public comment time to three (3) minutes
- Make public comment that related to Library business only.

Adopted 3/10/2011